

BOC Pension Scheme

Notification of change in circumstances form



This form is for notifying BOC Pension Services of a change in your circumstances. You should complete it if you change:

- address
- name and/or marital status
- bank/building society details.



Please complete all relevant sections in BLOCK CAPITALS, sign and date the form, and return it to:
BOC Pension Services, Forge, 43 Church Street West, Woking, Surrey, GU21 6HT

If you have any questions about this form please visit www.bocpensions.co.uk for more information.

If you have an Additional Voluntary Contributions account in My BOC Pension Plan, please also contact Legal & General to notify them of your changes. Visit www.legalandgeneral.com/workplace/b/boc/

Section 1: Your existing/previous details

Surname: Title (e.g. Mr, Mrs, Dr):

Forename(s):

National Insurance number: Date of birth:

Marital status:

Address:

Postcode: Daytime telephone number:

Email address:

Membership type: Active Member Deferred Member Pensioner

Section 2: Your new details

For a change of address:

Address:

Postcode:

Daytime telephone number:

For a change of name or marital status:

Surname:

Title (e.g. Mr, Mrs, Dr):

Forename(s):

Marital status:

The change is a result of: Marriage

Civil Partnership

Divorce

Deed Poll

Important note: If your personal circumstances change, you may also want to change the beneficiary (or beneficiaries) of any lump sum payable in the event of your death. You can do this by completing an *Expression of Wish form*. Forms are available to download from www.bocpensions.co.uk or on request from BOC Pension Services.

For a change of bank/building society details:

This section is only for completion if you are in receipt of a pension from the BOC Pension Scheme.

Pension reference number (from payslip):

Name of bank/building society:

Address of bank/building society:

Postcode:

Account holder's name:

Sort code:

Account number:

Roll number (if applicable):

Section 3: Date of instruction

(Tick box or enter relevant date)

The change to my details should take effect immediately:

OR

The change to my details is to take effect from a date in the future as indicated here:

D	D	M	M	Y	Y	Y	Y
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Section 4: Authorisation

Signed:

Date:

D	D	M	M	Y	Y	Y	Y
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UK General Data Protection Regulation (UK GDPR)

I consent to my personal information (including any sensitive personal information) being held and processed by the Trustee, BOC Pension Services and any third party appointed for the effective running of the Scheme. I understand that the Trustee and BOC Pension Services, and any third parties to whom they make the data available, will comply with the underlying principles of the UK GDPR.

The Trustee may send you information about the Scheme to your work email address. If you leave employment, information may be sent to a different email address if you have provided one. If you have not yet provided us with a personal email address, please do so by contacting us using the details below. It's important that all your contact details are up to date so we can keep sending information about your benefits to you. If you want to know more about the data held which relates to you, or the purposes for which it may be used, please visit www.bocpensions.co.uk/privacy or contact BOC Pension Services using the details below.

Legal note

The Trustee is not liable for any penalties arising as a result of any inaccurate information provided on this form, or any failure to provide relevant information.

The best place to find information on your pension is www.bocpensions.co.uk
However, if you cannot find what you are looking for there, you can contact us on pension.uk@boc.com

